



Home Occupation with Customers Application

Business Name: _____ Applicant's Name: _____

Address: _____ Herriman, UT 84096

Phone: _____ Email: _____

Type of Home Occupation Proposed: _____

How many clients will be coming to the home as a result of this application at any one time? _____

Do you have an HOA (circle one)? **Y** | **N** *If **Yes**, written permission from the HOA must accompany this application.

What provisions are available for off street parking? _____

What type of equipment, materials, machinery, tools, chemicals, and/or merchandise stock are involved in the home occupation? _____

What part of your home will be used for this occupation? _____

For In Home Child Instruction please indicate the number of students per session, number of sessions, hours, days of week, etc: _____

For In Home Day Care, please indicate the total number of children being cared for (the total must include any children of the applicant that are under the age of 4): _____

APPLICANT CERTIFICATION

I certify under penalty of perjury that I am the owner or authorized agent of the owner of property involved in the attached application. The statements and answers therein contained and the information provided in the attached plans or other exhibits present thoroughly, to the best of my ability, the argument in behalf of the application herewith requested and that the statements and information above referred to, are in all respects true and correct to the best of my knowledge and belief. I understand and agree to comply with all of the rules for Home Occupations. I also understand that if I do not comply with all of these rules and any other conditions of approval, my home occupation permit and/or business license may be revoked.

Applicant Signature

Date

If the applicant is not the property owner, the following must be signed to give authorization to conduct the listed business.

Owner Signature

Date

For Herriman Use Only

Filing Fee \$75.00 Zone _____ Filing Number _____

Receipt Number _____ Date Submitted _____ Accepted By _____

REQUIREMENTS FOR APPROVAL

Attachments must accompany application

Business overview
Site plan (showing provided parking)
Floor Plan (showing space utilized for Home Occupation)
Pickup/Dropoff Plan of patrons (Daycare and Child/Group Instruction)
HOA Approval (If required)

(Please initial each item to indicate compliance)

1. _____ The home occupation is limited to one person who resides in the home. (No Employees)
2. _____ The home occupation shall not require exterior building alterations and shall retain the general character and appearance of a residential dwelling.
3. _____ The home occupation may include the use of not more than 20% of the total floor area of the dwelling.
4. _____ All business operations must take place entirely within the home.
5. _____ The home occupation must obtain a Herriman City Business License.
6. _____ Advertising signs for home occupations shall be a maximum of 3 sq feet attached to the dwelling.
7. _____ No more than one home occupation per residence shall be approved, unless the applicant can clearly demonstrate that the additional home occupation(s) will not impact the residential nature of the area.
8. _____ A home occupation shall provide ample off-street parking for any vehicles related to the home occupation. There shall be no on-street parking related to the business.
9. _____ There shall be no storage or parking of tractor-trailers, semi-trucks, or other heavy equipment on the premises or on the streets in the vicinity of a home occupation, except that not more than one truck of one-ton capacity or less may be parked during off-hours.
10. _____ In order to guarantee that the home occupation, once authorized, will not become a nuisance to the neighbors, additional operating conditions, initially and also subsequently, to protect the public health, safety, peace, and welfare of the residents of the surrounding residential area may be imposed.
11. _____ The home occupation must be clearly incidental and secondary to the residential use of the dwelling and must not change the character of the building from common residential uses.
12. _____ Activities in connection with the home occupation shall not be in conflict with the objectives and characteristics of the residential zone in which the home occupation is located.
13. _____ If the applicant for a home occupation is not the legal owner of the residence, the applicant shall present to staff, in writing, permission from the legal owner of the residence to commence the activities proposed.
14. _____ Any modifications to the home must be issued a separate building permit from the Building Department.
15. _____ **For In Home Daycare**, no more than eight (8) children may be cared for at any given time.
16. _____ **For In Home Child Instruction**, including preschools, dance lessons, etc, no more than eight (8) children may be cared for at any given time and two (2) classes total may be held per day.
17. _____ All businesses shall pass a Building, Fire, and Code inspection prior to the issuance of the Business License.

PROCESS

This home occupation application will be sent and reviewed by the appropriate agencies i.e., city/county board of health, fire department, building department, etc.

The Staff will process the application by mailing out letters to all property owners within 300 feet of the proposed home occupation. If there is no opposition to the use received within 7 days after the mailing the Staff will finalize the application after receiving recommendations from other agencies.

If a public meeting is needed before the Planning Commission, Staff will send additional letters to the neighbors notifying them of a public meeting. The meetings are held the first and third Thursday of each month and begin at 7:00PM at 13011 S Pioneer St, Herriman UT, 84096. The property owner or your appointed representative must be present at the public meeting.

A home occupation conditional use approval expires 2 years from the date of the approval given if the applicant does not obtain a business license.

APPEAL

The final decision of the Planning Commission may be appealed by letter to the Appeals Authority within 10 days after the date of the notice from the Planning Commission. The decision of the Appeals Authority shall be final. Please state in the letter the reason(s) for the appeal.